

Appendix A

School of Industrial and Graphic Design Scholarly Activities/Awards and Evaluation of Significance

Approved 17th January 2024

As a supplement to the “CADC Guidelines for Annual Assessment, Promotion and Tenure, and Post-tenure Review”, this document provides some examples of the SIGD profession/discipline-specific and discipline-valued scholarly activities and award venues that are considered **acceptable**, of **distinction**, or **highest distinction**.

A faculty member engaged in research is expected to develop a substantial body of work that demonstrates consistent growth and progress from acceptable scholarship toward the achievement of distinction in scholarship. A candidate for promotion will be responsible for making a case for the significance of scholarly contributions by documenting the quality of the outlet for publication or exhibition and, in cases of collaborative work, the role of the candidate. Noting clearly defined peer evaluation processes should be a key element in documenting distinctive scholarly achievement. Guidelines for acceptable and distinctive achievement are described in the table of scholarly activity and awards in this document using the following criteria:

- (A) **Acceptable** scholarship indicates general productivity.
- (D) **Distinction** in scholarship and/or award demonstrates the faculty members' potential for building a national reputation (expected in promotion from Assistant to Associate Professor or Associate to Full Professor).
- (HD) **Highest Distinction** scholarship and/or award demonstrates national and/or international reputation (expected in promotion from Associate to Full Professor).

Significance Level* of Scholarly Activities and Awards			
Contracts, Grants, and other Funded Activities	Acceptable (A)	Distinction (D)	Highest Distinction (HD)
	PI or Co-PI of internal grants from the college; or contracts with local funding agency	PI or Co-PI of internal grants from the university; or external grants from or contracts with state or regional funding agency	PI or Co-PI of external grants from or contracts with national, federal, or international funding agency
Books, Articles, and other Peer-reviewed Publications	Acceptable (A)	Distinction (D)	Highest Distinction (HD)
	Paper for conference presentation; published conference proceedings; or published essay or non-peer reviewed articles at national level.	Single edited/co-edited book; single authored/co-authored book chapter in edited book; or articles published in peer-reviewed scholarly publication, including conference proceedings at national level.	Single author/co-authored book; or articles published in high-impact peer-reviewed journals, including conference proceedings at international level.

Invited Presentations, Lectures, workshops, and other external activities	Acceptable (A)	Distinction (D)	Highest Distinction (HD)
	Invited presentations, lectures, workshops, and other external activities at local/regional level.	Invited presentations, lectures, workshops, and other external activities at regional/national level.	Invited presentations, lectures, workshops, and other external activities at national/international level.
Exhibitions	Acceptable (A)	Distinction (D)	Highest Distinction (HD)
	Solo/multi-person juried or peer-reviewed exhibited work at local/regional venue.	Solo/multi-person juried or peer-reviewed exhibited work at regional/national venue.	Solo juried or peer-reviewed exhibited work at national/international venue.
Creative Work	Acceptable (A)	Distinction (D)	Highest Distinction (HD)
	Creative work that is disseminated to an audience of local/regional significance.	Creative work that is disseminated to an audience of regional/national significance.	High impact creative work that is disseminated to an audience of national/international significance.
Patents & Inventions	Acceptable (A)	Distinction (D)	Highest Distinction (HD)
	Design invention or award of a provisional patent	Award of a design patent or issued copyright	Formalized license agreement or award of a full utility patent
Awards, Honors, Acknowledgment of Reputation, Expertise, and Peer Recognition	Acceptable (A)	Distinction (D)	Highest Distinction (HD)
	Awards, honors, acknowledgement of reputation, expertise, and peer recognition at school and college levels.	Awards, honors, acknowledgement of reputation, expertise, and peer recognition at university, state, or regional levels.	Awards, honors, acknowledgement of reputation, expertise, and peer recognition at national or international levels.

***Note:**

- The significance level is determined by various factors, including the nature and context of the work, its influence, impact, and competitiveness.
- Faculty can propose additional activities and awards not included in this list based on their research, scholarly, and creative outcomes.