



Master of Building Construction Program Letter of Recommendation

To the Applicant: Save this form as a PDF file, then e-mail to a minimum of (3) references. Ask them to complete the form (may be handwritten), and e-mail as a PDF attachment directly to Joline Landry, Admin Support Specialist, at jal0021@auburn.edu, or mail to McWhorter School of Building Science, 118 M. Miller Gorrie Center, Auburn University, AL 36849.

Applicant Name: _____
Last
First
Middle

To the Recommender: Section I of this form is to be used by Professors and others possessing knowledge of the applicant's academic record. Section II is for Employers and/or Acquaintances. Please complete either section as it relates to your knowledge of the candidate, and complete Sections III & IV.

The individual named above is applying for admission to the Auburn University Master of Building Construction program. Below, please provide your candid evaluation of the applicant based on your association with them. This information is used, in part, by the admissions committee to make acceptance recommendations. The applicant will not have access to letters of recommendation unless you choose to provide a copy to them.

Section I - Professors

1. Knowledge of the Applicant:

Approximately how long have you known the applicant? _____ Years _____ Months

How well do you feel you know the applicant? Casually Well Very Well

What was the nature of contact with the applicant?

Teacher in one class Teacher in more than one class

Employer Research Advisor Major Advisor Other (Specify) _____

2. Relative Rating of the Applicant:

Please rate the applicant in the areas indicated below by comparing him or her to the reference group you specify (college seniors, graduate students in past 10 years, etc.).

(Reference Group)	Top 1-2%	Top 5%	Top 10%	Top 25%	2 nd - 25%	3 rd - 25%	Last 25%	Unable to Rate
Knowledge in subject of proposed study								
Ability to grasp new concepts								
Originality, intellectual creativity								
Mathematical and logical thought								
Written Expression								
Oral Expression								
Ability to analyze problems and form solutions								
Perseverance toward goals								
Ability to get along with others								
Laboratory skills (if applicable)								
Potential as a teacher (if applicable)								
Potential in research (if applicable)								

Some gifted individuals demonstrate comparatively low achievement in scholastic records. In your opinion, is the applicant's record, as you know it, an accurate index of his or her scholastic ability?

- Yes No Don't Know If your answer is no, please explain briefly.

Section II - Employers and/or Acquaintances

1. Knowledge of the Applicant:

Approximately how long have you known the applicant? _____ Years _____ Months

How well do you feel you know the applicant? Casually Well Very Well

What was the nature of contact with the applicant? _____

2. Relative Rating of the Applicant:

Please rate the applicant in the areas indicated below from 1 to 5, with 5 being exceptional, and 1 being poor.

	Exceptional	Above Average	Good	Fair	Poor
Ability to grasp new concepts					
Originality, intellectual creativity					
Mathematical and logical thought					
Written Expression					
Oral Expression					
Ability to analyze problems and form solutions					
Perseverance toward goals					
Ability to get along with others					

Section III – Letter on company or educational institution letterhead

Please write a letter on your company or academic unit letterhead, providing information regarding the applicant's greatest strengths or potential weaknesses, work ethic, how well thought out their study plans are, or other insights into the candidate's abilities that the committee could use to grant acceptance or award fellowships.

Please comment on the suitability of the applicant for graduate study in the indicated program. Elaboration on any or all of the ratings you provided in Section II above is welcomed and encouraged.

The letter should be mailed to Joline Landry, McWhorter School of Building Science, 118 M. Miller Gorrie Center, Auburn University, AL 36849, or may be sent via e-mail to jal0021@auburn.edu.

Section IV - Summary

- Recommend enthusiastically
- Recommend with confidence
- Recommend
- Recommend with reservation
- Not recommended

E-mail _____ Phone _____
 Name _____
 Title _____
 Organization _____
 Address _____
 City and State _____ Zip _____